

No. iCED/Internship/2019
Indian Audit and Accounts Department
International Centre for Environment Audit and Sustainable Development (iCED), Jaipur
(Comptroller and Auditor General of India)

Jaipur, 06.05.2019

Subject: iCED's Internship Scheme, 2019

International Centre for Environment Audit and Sustainable Development (iCED), Jaipur has decided to initiate Internship Scheme 2019. Objective of the scheme is to provide a platform for students pursuing courses in Environmental Science, Environmental Economics, Environmental Law, Environment Management, Environment Audit, Public Administration, Public Policy, Sustainable Development, Information Technology, Data Analytics, Architecture, Human Resource Management and other such similar streams to develop awareness about the work of iCED, Public Accountability etc. with special emphasis on Environment Audit and Sustainable Development related themes. iCED seeks to engage Indian nationals pursuing Graduate / Post Graduate / Doctoral courses and enrolled in reputed University / Institution within India and preferably specializing in Environment / Sustainable Development related streams, as "Interns". These Interns shall be attached with Research officers in iCED and would be expected to supplement the capacity building processes, research work or environmental data analyses within iCED through collection and collation of information available either in-house or from the sources as directed by iCED. For the "Interns" the exposure to the international / national capacity building efforts and functioning of a Global Training Facility in the field of environment audit and sustainable development may be an add-on in furthering their own career goals in Environment / Sustainable Development Sector or in International Organizations.

Work Internship at iCED

Purpose	The objective behind hiring interns would be: a. To allow young students to be associated with iCED / Indian Audit and Accounts Department for assistance in research activity, analysis in formulation of training products, delivery of training products, preparation of training material, etc. for mutual benefits. b. To provide a platform for students pursuing courses in Environmental Science, Environmental Economics, Environmental Law, Environment Management, Environment Audit, Public Administration, Public Policy, Sustainable Development, Information Technology, Data Analytics, Architecture, Human Resource Management streams to develop awareness about the work of iCED, Indian Audit and Accounts Department, Public Accountability etc.
Eligibility	Indian nationals who are Graduate or are pursuing Post Graduate / Doctoral courses in Environmental Science, Environmental Economics, Environmental Law, Environment Management, Public Administration, Public Policy, Sustainable Development, Information Technology, Data Analytics, Architecture, Human Resource Management studies in their curriculum in Universities / Institutions of National and International repute are eligible to apply. Those awarded "Junior

	<p>Research Fellowship” by University Grants Commission (UGC) for research in these subjects would be preferred. In case there are more applications than required by iCED, screening of prospective interns would be done by applying appropriate methodology.</p>
Duration	<p>Duration of internship would be 2 months, extendable up to 6 months.</p>
Number of interns	<p>Maximum two interns from one Institution / University would be selected for internship.</p>
Token remuneration	<p>The students would be allowed to use our logistic facilities to the extent of space, internet, library, computers and personal guidance and do their work in respect of their dissertation which would be related to our sphere of work.</p> <p>No remuneration would be payable to the interns if their research works are financed through scholarships / fellowships or any other form of Government / corporate / charitable or other funding. A token remuneration @ Rs. 10,000/- per month would be offered to the interns for meeting the conveyance and other daily needs in other cases. It will be reduced to Rs.5000/- in case boarding and lodging is provided by iCED.</p> <p>They have to perform tasks for iCED like assisting ongoing research activities, compiling research related inputs / analyses, assisting faculty in taking sessions, developing content, helping create / update / modify / analyse databases, etc. The remuneration would be payable on satisfactory completion of prescribed milestones and on submission of their documented assignments including the interim documentation, if any, as may be prescribed in the beginning.</p> <p>In the event of those interns, holding at least Post-Graduate degree in relevant subject, being required to be faculty / co-faculty for training programmes at iCED they would be paid honorarium, irrespective of their financing status, as sanctioned by the Competent Authority. Interns will not be entitled to any other allowance / benefit beyond the above remuneration.</p>
Boarding, Lodging and Transport Facility	<ul style="list-style-type: none"> • Selected interns may be provided accommodation at concessional rates within iCED campus. • They would also be allowed access to sports / recreation / canteen facilities and would be treated at par with iCED employees for the purpose of concessions offered, if any. • All other costs including travelling cost to and from iCED would be borne by the interns. If iCED is in a position to accommodate them in the shuttle (transportation) service provided to staff, the same may be offered free.
Maintaining Confidentiality	<p>Interns would be required to submit a declaration of respecting and maintaining confidentiality regarding the issues / information in respect of the functioning of the Comptroller and Auditor General of India which may be available to them due to their being associated with iCED or from sources iCED may refer them to. In particular, contents of documents / references / databases, etc. obtained from Indian Audit and Accounts Department shall not be shared / revealed by interns except with specific written approval of competent authority in iCED.</p>
Nature of engagement	<ul style="list-style-type: none"> • The interns shall prepare the outline of the expected outcome of the project plan in pursuit, by discussing the same, with the Director General, iCED or the

	<p>person authorised by him. The interns, shall then submit to the Research Section the execution part of the project plan, along with the time lines. The first month stipend shall be released subject to this submission.</p> <ul style="list-style-type: none"> • After completion, the intern shall submit the project both in a hard copy and a soft copy to Director (T&R). The same will be discussed in detail among the Research Section, in consultation with the interns. • The interns shall be attached to Sr.AO (Research) who shall ensure timely initiation of the work plan and final submission of the project report. • The interns would be mentored and monitored by the Director General (DG) and Director (T&R), iCED, Jaipur, • Term of engagement may be altered at any time prior to ordering the engagement by Director General, iCED. • The internship is neither a job offer nor an assurance of a job with iCED or any office under the CAG of India.
Submission of assignments	<p>The output of the students work and the material collected by the student for completion of dissertation / research output would be shared by the student with iCED. The same should be provided by the student in a logically classified manner with a paper indicating how iCED / IAAD can utilise the material.</p> <p>Given the mentoring offered to the interns and the nature of the work, the right to intellectual property over the output will rest with Indian Audit and Accounts Department (IAAD).</p>
Certificate of Internship	<p>Certificates (if any) will be issued to the interns on satisfactory completion of their internship and on submission of assignment and its evaluation by competent authority at iCED.</p>
Selection	<p>All the applications will be scrutinized primarily by a Screening Committee nominated by DG, iCED. Final selection decision would be taken by the Committee of Senior Officers nominated by DG, iCED where in DG, iCED would be one of the members.</p>
Termination	<p>The tenure of an intern may be curtailed / ended at any time if competent authority at iCED deems that the association with the intern is not in the interest of iCED / IAAD due to behaviour of the intern or for any other reason. Decision of the Director General, iCED in this regard would be final. If the intern whose association has been alienated continues to act in a manner as to give an impression of continuing to be associated with iCED / any officer under the CAG, the intern shall render himself / herself liable to appropriate legal action.</p>

PERFORMA OF APPLICATION FOR iCED internship scheme, 2019

Name :

Address for correspondence :
(with contact no.)

E-mail address :

Date of Birth :

Nationality :

Educational Qualification :

(Starting from 10th onward)

Sl. No	Name of Board/ University/Institute	Examination	Year of Passing	Division Obtained With Percentage	Subjects

Course presently pursuing, the :
University/Institute and its duration
(Letter from the present institution
Indicating his/her status to be enclosed)

Period for which internship applied :
(2-6 months only)

Areas of interest in which :
Internship is required (Indicate 3 options
Out of the list on page 2); give a preliminary outline
Of the proposed project in not more than 200 words.

Why do you want to join this internship:
In the chosen area
(In brief not exceeding 100 words)

Two recommendations (not exceeding :
500 words each) from Professors/Guide/
Employer

Undertaking:

I _____ Son/Daughter of Shri _____

Age _____ resident of _____ hereby

Declare that the information given above and in the enclosed documents is true to the best of my knowledge and belief and nothing has been concealed therein. I am well aware of the fact that if the information given by me is proved false/not true, I will have to face the punishment as per the law. Also, all the benefits availed by me shall be summarily withdrawn.

(Signature)

Date:

N.B: Application should be filled by typing in the above Performa only: no other format will be accepted. Application filled by hand will not be accepted.

List of Potential Areas for Research Internship

1. Exploration of sources of Environmental Data and its Analysis using Information Technology
2. Environmental Risk Analysis of various States / Regions of India based on DPSIR (Driving Force-Pressure-State-Impacts-Response) and other similar Frameworks / tools
3. Background Studies / Position Papers, of following environmental issues, so as to assist Risk Analysis in governance of the said issue for identification of risk areas and preparation of Audit Guidelines (Advisory Guides) for audit of such issue:
 - a. Water Resources
 - b. Water Quality / Water Pollution
 - c. Groundwater Issues
 - d. Solid Waste Management in Urban Areas
 - e. Other Waste Management
 - f. Conservation of Biodiversity
 - g. Wildlife Conservation
 - h. Forest Management and Conservation
 - i. National Action Plan for Climate Change and various missions
 - j. Environmental Impact Assessments
 - k. Air Pollution
 - l. Noise Pollution
 - m. Industrial Pollution
 - n. Environmental Issues Associated with Infrastructure Development
 - o. Land Use and Land Management Practices in Environmental Perspective
 - p. Implementation of Sustainable Development Goals in India / States
 - q. Coastal Zone Regulation and Management
 - r. Integrated and sustainable human settlement planning and management in Urban Areas
 - s. Sustainable Transport
 - t. Sustainable / Renewable Energy and Energy Efficiency
 - u. Sustainable Fisheries Management
 - v. International Environmental / Multilateral Accords and actions taken by India-Gap Analysis
 - w. Corporate Social Responsibility and Environment
 - x. Environmental Impacts of Mining and their mitigation
 - y. Regulatory Authorities and Bodies in the field of environment and sustainable development
4. Development of Training Modules and Training Material on above subjects / group of subjects
5. Development of Case Studies, for training purpose, based on previous Audit Reports/ Independent Evaluation Reports / good practices in environmental governance