

कार्यालय महानिदेशक, अंतर्राष्ट्रीय पर्यावरणीय लेखा परीक्षा एवं सतत विकास केंद्र (आईसीईडी)

OFFICE OF THE DIRECTOR GENERAL, iCED, JAIPUR

आरटीआई कैंपस, एजी कॉलोनी, बजाज नगर, जयपुर/ RTI Campus, A.G. Colony, Bajaj Nagar, Jaipur -302015

टेलिफोन. 0141-2772000, 2705624 फेक्स. -0141-2772011, 2772030 Email: iced@cag.gov.in

अधिसूचना

Information under Section 4 (1) (b) of Right to Information Act-2005 relating to office of the Director General, (iCED) is as follows:

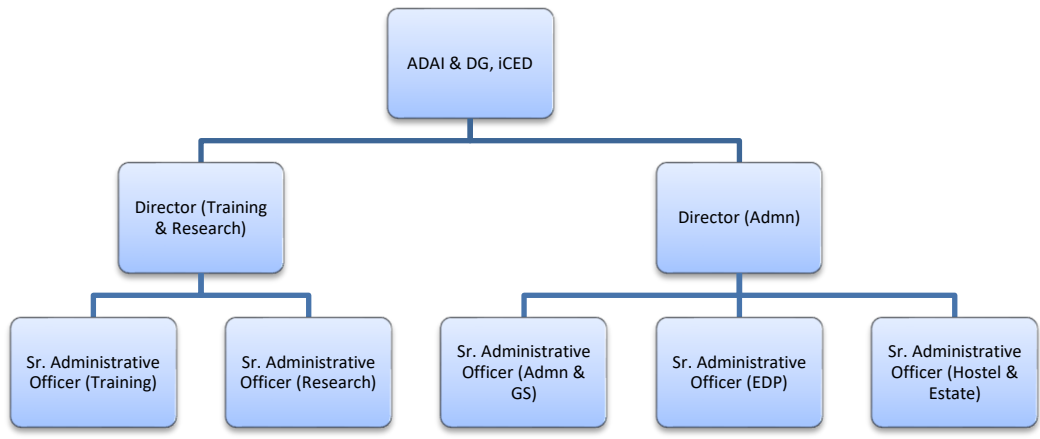
| | |
|---------------------------------------|---|
| Name of the Organization with Address | Office of the Director General, International Centre for Environment Audit and Sustainable Development (iCED), new campus at plot No. 6&7, RIICO Industrial Area, Kant Kalwar, Achrol, Jaipur, Rajasthan, India |
| E-mail Address | iced@cag.gov.in |
| EPABAX No. | 0141 -2772000 |
| FAX No. | 0141-2772011, 2772030 |

Functions

Conducting International Training Courses

International Centre for Environment Audit and Sustainable Development (iCED), established by the Comptroller and Auditor General of India, is responsible for conducting International Training Programmes for Audit professionals from Supreme Audit Institutions and other stakeholders all over the world in different areas of sustainable development, auditing and accounting. The Centre conducts international/national Training Courses and interactive programs (like workshop, seminars, meeting, etc.) on subjects of topical interest relating to Environment Audit and Sustainable Development issues. The center also undertakes activities considered appropriate for spreading awareness and stimulating thought processes relating to its work areas.

Organization Structure



Power and Duties of its officers and Employees

The work in iCED is distributed among various branch officers and is as under:-

- (i) Sr. Administrative Officer (Administration/General Services)
 - (a) Duties and responsibilities of DDO
 - (b) Administration and Establishment matters of iCED
 - (c) General Services in iCED Campus
 - (d) Matters related to Rajbhasha - submission of returns in this regards to Headquarter office.
- (ii) Sr. Administrative Officer (Estates)
 - (a) Management and maintenance of various buildings/horticulture iCED.
 - (b) Correspondence with CPWD, RIICO, JVVNL on estates matters iCED
- (iii) Sr. Administrative Officer (Training)
 - (a) National Training Programme
 - (b) International Training Programme
- (iv) Sr. Administrative Officer (Research)
 - (a) Research on Environment and Sustainable Development matters.
 - (b) Library.
- (v) Sr. Administrative Officer (EDP)
 - (a) Work of EDP.
- (vi) Sr. Administrative Officer (Hostel)
 - (a) Management of the assets of Hostel, Pantry Services

- Work allocation among various officers is dynamic and may undergo changes/addition/alteration/deletion, etc. as may be ordered by competent authority.

Sanctioned Strength & Person in position of regular officers/officials in iCED, Jaipur. (as on date 17.08.2023)

Group 'A' (IAAS)

| Sl. No. | Post | Sanctioned Strength | Person in position | Vacancy | Pay level/Matrix/Remarks |
|---------|--------------------------------|---------------------|--------------------|---------|--------------------------|
| 1 | Director General | 01 | 01 | 00 | Level 16 (205400-224400) |
| 2 | Director (Training & Research) | 01 | 01 | 00 | Level 12 (78800-209200) |
| 3 | Director (Admn) | 01 | 01 | 00 | Level 12 (78800-209200) |

Group 'A' (Non-IAAS), 'B' & 'C'

| Sl. No. | Post | Sanctioned Strength | Person in position | Vacancy | Pay level/Matrix/Remarks |
|-----------------------------------|----------------------------|---------------------|--------------------|---------|--|
| 1. | Sr. AO/AO | 04 | 02 | 02 | Level 11 (67700-208700)/Level 10 (56100-177500) |
| 2. | AAO | 10 | 11 | 00 | Level 09 (53100-167800)/Level 08 (47600-151100) |
| 3. | Supervisor | 01 | | 0 | Level 07 (44900-142400) |
| 4. | Sr. PS | 01 | 00 | 01 | Level 08 (47600-151100)/Level 07 (44900-142400) |
| 5. | PA | 02 | 01 | 01 | Level 04 (25500-81100) |
| 6. | Asstt. Supervisor | 02 | 01 | 01 | Level 07 (44900-142400) |
| 7. | Sr. Auditor | 04 | 11 | | Level 06 (35400-112400) |
| 8. | Auditor | 08 | 01 | | Level 05 (29200-92300) |
| 9. | Junior Hindi Translator | 01 | 01 | 00 | Level 06 (35400-112400) |
| 10. | Librarian | 01 | 00 | 01 | Level 04 (25500-81100)/Level 05 (29200-92300) |
| 11. | DEO/Clerk | 03 | 02 | 01 | Level 04 (25500-81100)/Level 05 (29200-92300) |
| 12. | Receptionist | 04 | 00 | 04 | Level 04 (25500-81100) |
| 13. | Gr.'D'/MTS | 20 | 00 | 20 | Level 01 (18000-56900)/Level 02 (19900-63200)/Level 03 (21700-69100) |
| 14. | Others (Staff Car Driver) | 03 | 00 | 03 | Level 01 (18000-56900)/Level 02 (19900-63200)/Level 03 (21700-69100) |
| 15. | Canteen: ManagerCum Acctt. | 01 | 00 | 01 | Level 06 (35400-112400) |
| 16. | Canteen:Clerk | 01 | 00 | 01 | Level 02 (19900-63200) |
| 17. | Canteen: Halwai-cum-cook | 01 | 00 | 01 | Level 03 (21700-69100) |
| 18. | Canteen Attendant | 04 | 00 | 04 | Level 01 (18000-56900) |
| Total (Group A, B & C) | | 74 | 32 | 42 | |

Position of budget expenditure (Rupees in thousands):

| Head of expenditure | 2021-22 (Budget expenditure) | 2022-23 (Budget expenditure) |
|------------------------|------------------------------|------------------------------|
| Salaries | 37218 | 41650 |
| DTE | 1033 | 1037 |
| Medical Treatment | 230 | 313 |
| Office Expenses | 24036 | 23120 |
| Professional Services | 25916 | 28512 |
| Information Technology | 1134 | 2250 |
| Minor works | 18568 | 20442 |

Information under RTI Act is available as per prescribed fee by Government of India, Ministry of Personnel, Public Grievance and Pension (Department of Personnel Training), New Delhi notification dated 16 September 2005 RTI Act, 2005. A request for obtaining information under sub section (1) of section 6 shall be accompanied by an application fee of Rs 10/- by way of cash against proper receipt or by Banker's Cheque/Bank Draft/Indian Postal Order (not crossed) payable to the Senior Administrative Officer (Administration) Office of The Director General, iCED, Jaipur.